

## Case Study: Accounting and Payroll Services

### Key Highlights

- Generated a cost saving of 60%
- Successfully transitioned the client's account processes from their current software to the updated 'Exact' software.



Geography:  
UK



Sector:  
Creative & Digital  
Recruitment Agency



Client:  
Client is a leading  
Creative & Digital  
Recruitment  
Agency  
and part of a large  
global  
conglomerate.

### Client Challenges:

- The client was struggling to organise their information database for temporary workers.
- The client required assistance in maintaining their assets register.
- The client was experiencing difficulties in migrating data and adopting their new Accounting Software System - Exact.
- There was no established process for the authorisation and payment of supplier's invoices
- The submission of reports to Group Head Office was delayed and unmanaged.
- The expense of running a dedicated onsite accounting was quite substantial.

## Our Solution:

- IMS Decimal deployed a team of accountants and an accounting manager to oversee the team. Each of the team were fully qualified and experienced in UK Accountancy.
- The team commenced with the set up and migration of data to the Accounting software – Exact.
- IMS Decimal team oversaw the following duties, credit control, bookkeeping, timesheet processing and the payroll processes including payments to HMRC.
- The team also engaged in reconciling meetings with suppliers and customers to address any former grievances and to rectify any ongoing issues.
- IMS Decimal team introduced the digital authorisation process to authorise supplier bills and payments



## Our Results:

- The team transitioned the client's account processes from their current software to the updated 'Exact' software in less than a month.
- We established an accurate and robust accounting process for the client.
- The team proposed and implemented an automated fixed asset register on the 'Exact' system.
- Generated a cost saving of 60%, aiding in bringing the client's negative bank balance into positive.
- Ensured all reports were submitted and received by Group Head Office within the deadlines required.



### Disclaimer:

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